



**CADD Center**

3/2 B Nehru Nagar, Agra, India, Uttar Pradesh

+917825842584

**TUTOR AT CADD CENTER**

171020125012	SUDHIR KUMAR
171020125016	MANOJ KUMAR
171020125057	ANMOL SINGH
171020125020	HIMANSHU SHUKLA
171020125008	MULENDRA YADAV
171020125055	KAMLESH KUMAR MAURYA
171020125040	JOGINDAR KUMAR

**Subject: Offer Letter for Tutor Position at CADD Center**

We are pleased to extend to you an offer of employment as a Tutor at CADD Center. We believe that your skills and experience will be an invaluable asset to our team. Below are the details of your offer:

**Position:** Tutor

**Start Date:** December 23, 2021

**Location:** AGRA

**Compensation and Benefits:**

- **Base Salary:** 25,000/Month payable in accordance with the company's standard payroll schedule.
- **Working Hours:** 6 hours per day. Your specific schedule will be discussed and confirmed with your direct supervisor.
- **Job Responsibilities:**
  - Conduct tutoring sessions for students in various subjects as assigned.
  - Develop and implement educational materials and lesson plans.
  - Provide feedback and support to students to enhance their learning experience.
  - Collaborate with other tutors and staff to maintain a supportive educational environment.

**Conditions of Employment:**

- This offer is contingent upon the successful completion of background checks and verification of references.
- Compliance with all CADD Center policies and procedures.
- Your performance will be reviewed periodically, and continued employment is based on satisfactory performance.

Sincerely,



R.K. YADAV  
HR  
CADD Center

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We look forward to welcoming you to our team!

Best regards,

R.K. YADAV  
HR  
CADD Center